

**Western Sierra Charter School
Board of Directors Meeting Minutes
Monday, December 14, 2020 at 3:00 PM**

Meeting was accomplished via Zoom with Eric Hagen hosting.
Also streamed through Face Book Live.

1. Call to Order

Brian Fulce called the meeting to order at 3:09 PM

2. Roll Call to Establish Quorum

Quorum established.

Board Members Present: Margaret Den Hartog, Tamara Dent, Brian Fulce, Monika Moulin, Jacqueline Pucheu, Tiffany Schutz and Joyce Vind

Absent: Darin Soukup

WSCS Staff Present: Michael Cox, Eric Hagen, Jody Jeffers, Mindy Klang and Diane Neulinger

3. *Approve Board Meeting Agenda for December 14, 2020.

Approved

Motion: Tamara Dent

Second: Tiffany Schutz

Vote: 6 yes, 0 no

4. *Approve Board Minutes from November 3, 2020 Board Meeting

Approved

Motion: Margaret Den Hartog

Second: Joyce Vind

Vote: 6 yes, 0 no

5. Hearing of Persons Wishing to Address the Board

None

6. Written Communications (if any)

None

7. *Approve Budget Overview for Parents for Mountain Home School Charter, Glacier High School and Endeavor Charter School

Approved

Michael Cox – this is a new requirement from the CDE. Jody Jeffers gave a brief overview of the attached documents. Please see handouts for reference.

Motion: Jacqueline Pucheu

Second: Tamara Dent

Vote: 6 yes, 0 no

8. * Discussion and potential action on the Resolutions 2020-2021-03 for the sale of receivables to Charter School Capital

Approved

See attached resolution

Jody Jeffers explained that due to the upcoming deferrals of ADA funds in February through June, we are seeking this advancement on those fund amounts.

Upon motion duly made, seconded and unanimously approved, the resolutions attached to these minutes and incorporated herein by this reference are hereby adopted.

Motion: Margaret Den Hartog

Second: Monika Moulin

Vote: 6 yes, 0 no

9. ***Approve to affirm school interfund transfer loans to Endeavor Charter School**

Approved

Michael Cox gave an update on the amounts transferred to ECS. Please see attached handout.

Motion: Tamara Dent

Second: Joyce Vind

Vote: 6 yes, 0 no

10. ***Approve Administration to apply for the Payroll Protection Program loan if available**

Approved

Michael Cox – The Administration is asking Board approval to apply for this loan should the opportunity arise and we qualify. Staff is only seeking the Board's approval to apply. If we are able to apply, staff will bring the Board the completed application and terms for approval before submitting the application.

Motion: Jacqueline Pucheu

Second: Margaret Den Hartog

Vote: 6 yes, 0 no

11. ***Approve Resolution #2020-2021-04 to create WSCS By-law Review Committee**

Approved

Michael Cox – We are seeking to form a committee of two to three Board members for the purpose of reviewing and updating the existing Charter Bylaws.

Committee Volunteers: Board Member Dent, Board Member Pucheu and Board Member Den Hartog

Motion: Tiffany Schutz

Second: Margaret Den Hartog

Vote: 6 yes, 0 no

12. **Reports**

a). Executive Directors Report – Michael Cox

Mr. Cox asked for questions from the Board:

Board Member Fulce – “Will the staff still receive their cost of living increase this year?”

Answer – Administration will come to the Board in January with recommendations.

Eric Hagen updated the board on the Parent Zoom Town Hall Meeting that Endeavor Charter School held. Staff is planning on offering both online and in person instruction. We have surveyed families regarding their preferences and are waiting on the results.

Mr. Cox has shared with all WSCS staff that the expectation for the spring semester is for all staff to return to their work sites if at all possible.

b). CBO Report – Jody Jeffers

1). Budget update

See handouts for budget update.

13. **Next Scheduled Board Meeting Tuesday, January 12, 2021 @ 2:00 PM**

14. ***Adjournment**

4:59 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Western Sierra Charter Schools, a California nonprofit public benefits corporation; that these minutes are of the special meeting of the Board of Directors held on December 14, 2020.


Joyce Vind

Minutes prepared and submitted by: Diane Neulinger