

WESTERN SIERRA CHARTER SCHOOLS
BOARD MEETING MINUTES
Wednesday, January 23, 2019
2:30 PM

- I. CALL TO ORDER: Darin Soukop was absent so Brian Fulce called the meeting to order
Date: January 23, 2019
Time: 2:36 pm

- II. ROLL CALL: Present: Bruce Boe, Margaret DenHartog, Brian Fulce , Chris Jasper, Jacqueline Pucheu
Absent: Darin Soukop, Monika Moulin, Dallace Leota
Others: Mindy Klang, Jody Jeffers, Mike Cox, Michele Williams, Eric Hagen, Scott Faeth

- III. APPROVAL OF THE MINUTES FROM 12/12/2018 and 1/9/2019 MEETINGS
Copy provided, reviewed
Board approval of the minutes from 12/12/2018 meeting.
Motion: Jacqueline Pucheu
Second: Margaret DenHartog
Vote: Unanimous

Board approval of the minutes from 1/9/2019 meeting.
Motion: Bruce Boe
Second: Margaret DenHartog
Vote: Unanimous

- IV. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD:
None

- V. Approval of Warrants (12/7/18-1/6/19)
Warrants were reviewed and approval was delayed until the next meeting due to an error in the warrant listing print out. Jody Jeffers will check with Roxanna regarding this matter.

- VI. Reports and Updates
 - a) 2017-2018 Audit Review-Scott Faeth from Borchardt, Corona, Faeth and Zakarian
Scott Faeth presented the audit review. Please see attached report for more details.
There were no prior year findings as indicated on page 29 of the audit.

 - b) Presentation of 2017/2018 Student SBAC Performance-Mindy Klang
Please see attached for school performance overviews from the California School Dashboard including the CAASP summary reports and the Let's Go Learn 2017-2018 Data Review. Mindy pointed out that writing needs to be better supported. Margaret mentioned that keyboarding is an issue. A writing class is starting on January 30th, 2019 at the Oakhurst site to help students improve writing skills for state testing.

- c) Technology Implementation Updated- Eric Hagen
(see attached for updates)

- d) Fiscal Reports
 - i) Budget Update for 2018-2019 for MHS and GHS
(see attached)

- e) WSCS Executive Director Update-Michael Cox
 - i) Mountain Home School Charter Renewal
Mike announced that Mountain Home School Charter was renewed for a 3rd term with Yosemite High School and for a 6th term as a charter.

 - ii) CCSA Conference
The California Charter Schools Conference will be held March 11-14 in Sacramento, CA. Chris Jasper, Jacqueline Pucheu and Margaret DenHartog will be our board members attending the conference.

 - iii) APLUS Workgroup
The Association of Personalized Learning Schools conference will be held January 29-31. Mike Cox talked about 3 new laws that WSCS needs to respond to. The first requires that we serve meals for free and reduced lunch students. The second is the implementation of the Healthy Youth Act which will require instructing sex education. We need to learn more about these requirements and how this act applies to our school. The third law requires our adoption of a school wide safety plan.

 - iv) Future Information on Necessary Oakhurst Facility Projects
Mike gave a general overview on 3 different projects
 1. New bathrooms
 2. New staff offices for those without an office
 3. More classroom space

VII. NEW BUSINESS

- a) Presentation of Proposed Construction Contract Policy
(See attached for the draft of the Construction Contract Policy)
Jody explained that per recommendation of our auditors, construction contracts should be issued for any projects over \$25,000. It was discussed that a dispute resolution clause should be added if it is not already included. A question as to whether we should contract all business transactions not just constructions was asked.

- b) C & A Regarding: Adjusting Administrative Salary Schedule
(see attached)
Mike Cox explained the changes in the salary schedule that would make salaries for the Assistant Principal, the SPED Coordinator and the IT Technician the same across the chart.
Motion to approve new salary schedule: Jacqueline Pucheu

Second: Chris Jasper
Vote: Unanimous

- c) C & A Regarding: Approval Low Performing Student Block Grant Plan
(see attached)
Motion: Chris Jasper
Second: Margaret DenHartog
Vote: Unanimous
- d) Form 700 (Conflict of Interest) Signing
Mike Cox passed out the forms for board members to sign and signatures for the attending board members were obtained.
- e) C & A Regarding Acceptance of the 2017-2018 Audit Report
Motion: Margaret DenHartog
Second: Bruce Boe
Vote: Unanimous

VIII. Old Business:

- a) C & A Regarding: Next Steps with Venture Charter and Fresno Resource Center
 - 1) Appeal to the county as Charter is written
 - 2) Take Charter to a different district
 - 3) Keep Charter the same and maintain a resource centerMike talked about the possibility of moving the resource center closer to Madera County (possibly River Park area) into a bigger facility.

After some discussion, it was decided to not appeal to the Madera County Superintendent of Schools the Golden Valley Unified School District denial of the Venture Charter. Rather the board determined to focus and develop the existing Fresno Resource Center.

Motion: Jacqueline Pucheu
Second: Margaret DenHartog

Vote: The motion passed with Margaret DenHartog, Brian Fulce, Chris Jasper and Jacqueline Pucheu voting in favor. Bruce Boe abstained from voting.

- IX. NEXT MEETING: The next meeting will be held on March 28th (changed from March 27th) at 2:30 pm at the Oakhurst Site.

- X. ADJOURNMENT: 6:23 pm

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Western Sierra Charter Schools, a California nonprofit public benefits corporation; that these minutes are of the meeting of the Board of Directors held on January 23, 2019.

Bruce Boe, Secretary