

**Western Sierra Charter School
Board of Directors Meeting
Tuesday, November 3, 2020**

Open Session Regular Board Meeting – 2:00 PM

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Western Sierra Charter Schools (WSCS) Board of Directors (Board) and employees of WSCS shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

<https://www.facebook.com/wscsfamily/live>

Members of the public who wish to make written comment to the Board for this meeting should make their written request at least 24 hours prior to the meeting at:

<http://www.wscsfamily.org/board-request.html>

Members of the public who wish to make live, spoken comment during this meeting should make their written request at least 24 hours prior to the meeting at: <http://www.wscsfamily.org/board-request.html>. Public will remain muted until appropriate time. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the WSCS Board may be reviewed by any interested persons on <http://www.wscsfamily.org/board-agenda-and-minutes.html> website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting at <http://www.wscsfamily.org/board-request.html>. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

AGENDA

1. Call to Order
2. Roll Call to Establish Quorum
3. *Approve Board Meeting Agenda for November 3, 2020
4. *Approve Board Minutes from September 24, 2020 Board Meeting
5. Hearing of Persons Wishing to Address the Board
6. Written Communications (*if any*)
7. *Approve warrant report for 9-1-2020 to 10-27-2020
8. *Resolution # 2020-2021-02 for Establishing an ASB Bank Account with Educational Employees Credit Union for Endeavor Charter School
9. Mountain Home School TK – 6 Reopening Waiver
Mindy Klang
10. Reports
 - a). Executive Directors Report – Michael Cox
 - 1). Three Phased Reopening Plan
 - 2). One Item WSCS Board Meeting Monday, December 14

b). CBO Report – Jody Jeffers

1). Budget update

c). Endeavor Principal's Report – Eric Hagen

d). Mountain Home School/Glacier High Principal's Report – Mindy Klang

11. Next Scheduled Board Meeting TBD

12. *Adjournment

**Western Sierra Charter School
Board of Directors Meeting Minutes
Thursday, September 24, 2020 at 2:30 PM**

Meeting was accomplished via Zoom with Eric Hagen hosting.
Also streamed through Face Book Live.

1. Call to Order

Darin Soukup called the meeting to order at 2:35 PM

2. Roll Call to Establish Quorum

Quorum established.

Board Members Present: Margaret Den Hartog, Tamara Dent, Brian Fulce, Jacqueline Pucheu, Tiffany Schutz, Darin Soukup and Joyce Vind

Absent: Monika Moulin

WSCS Staff Present: Michael Cox, Eric Hagen, Jody Jeffers, Mindy Klang, Nancy Garcia and Diane Neulinger

3. *Approve Board Meeting Agenda for September 24, 2020.

Approved

Motion: Tamara Dent

Second: Jacqueline Pucheu

Vote: 7 yes, 0 no

4. *Selection of Board Officers for 2020-2021 (Chair, Secretary, Treasurer)

The following board members have agreed to hold these positions:

Brian Fulce – Board Chairman

Joyce Vind – Board Secretary

Tamara Dent – Board Treasurer

Approved

Motion: Jacqueline Pucheu

Second: Margaret Den Hartog

Vote: 7 yes, 0 no

5. *Approve Board Minutes from June 26, 2020 Special Board Meeting

Approved

Motion: Darin Soukup

Second: Tamara Dent

Vote: 5 yes, 2 abstained

6. *Approve Board Minutes from September 10, 2020 Special Board Meeting

Approved

Motion: Jacqueline Pucheu

Second: Darin Soukup

Vote: 6 yes, 1 abstained

7. Hearing of Persons Wishing to Address the Board

None

8. Written Communications (if any)

None

9. *Approve warrant report for 6-11-2020 to 8-31-2020

Jody Jeffers available for questions. Reimbursements to Michael Cox (item #178-184) are for purchases for shade/hardware for both sites due to COVID-19 needs.

Approved

Motion: Darin Soukup

Second: Margaret Den Hartog

Vote: 7 yes, 0 no

10. *Approve Learning Continuity Plans for MHSC, GHS, & ECS

Mindy Klang completed the editing of these documents.

Approved

Motion: Margaret Den Hartog

Second: Tamara Dent

Vote: 7 yes, 0 no

11. *Approve files for destruction

Michael Cox gave an explanation of the contents of the files.

Approved

Motion: Joyce Vind

Second: Jacqueline Pucheu

Vote: 7 yes, 0 no

12. *Approve revised Allocation Policy for 2020-2021 School Year.

Jody Jeffers presented. See included Policy.

Approved

Motion: Tiffany Schutz

Second: Darin Soukup

Vote: 7 yes, 0 no

13. *Approve Board Resolution #2020-2021-01 regarding Board assigned designated reserves

Michael Cox presenting: Due to the current financial climate this would free up funds to be used across all schools as needed.

Jody Jeffers explains that the assigned reserve becomes an unassigned reserve to meet financial needs for this school year.

Approved

Motion: Darin Soukup

Second: Tamara Dent

Vote: 7 yes, 0 no

14. Reports

a). Executive Directors Report – Michael Cox

1). Potential lawsuit regarding non-classroom-based charter schools not being funded for ADA growth in the 2020-2021 school year.

We are not currently a participant in this lawsuit. Michael Cox reported out about the two state bills (SB98 and SB820) that have a direct impact on our state funding. At this time we have experienced a growth of approximately 25% yet will receive no additional funding for this growth due to these state bills.

2). Distance Learning Handbook

Nancy Garcia shared the new Distance Learning Handbook (see attached copy). She indicated that it has been well received by students and parents. The staff is pleased with the outcome.

b). CBO Report – Jody Jeffers

1). Budget update

See handouts – Timeline of Budget Events.

2). Unaudited actuals

See handouts

c). Endeavor Principal's Report – Nancy Garcia

1). WASC report and update

Nancy Garcia gave a comprehensive report on Endeavor Charter School. See attached handout.

d). Mountain Home School/Glacier High Principal's Report – Mindy Klang

Mindy Klang gave an update on Mountain Home School and Glacier High School. Noting our current enrollment of: 233 – MHS and 87 – GHS. Also noting that many of the same things happening at ECS are also true at the Oakhurst campus. Many of our adjunct teachers are able to provide online classes for both campuses. We welcomed in a new adjunct teacher – Kim Richards and said good-bye to a retiring Art teacher – Elizabeth Govreau.

17. Calendar Board Meetings for the 2020-2021 School Year

Proposed schedule adopted with a time change to 2:00 PM from 2:30 PM

18. Next Scheduled Board Meeting to be decided

Tuesday, November 3, 2020 at 2 PM

19. *Adjournment

4:45 PM

Motion: Jacqueline Pucheu

Second: Darin Soukup

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Western Sierra Charter Schools, a California nonprofit public benefits corporation; that these minutes are of the special meeting of the Board of Directors held on September 24, 2020.

Joyce Vind

Minutes prepared and submitted by: Diane Neulinger

District: Western Sierra Charter Schools

Warrant Listing 09/01/2020 - 10/27/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount	Counter
0836720	09/02/2020	DYNAMIC FIRE SAFETY	0100-5800	FIRE EXTINGUISHER CERTIFICATES	690.90		1
			0109-5800	FIRE EXTINGUISHER CERTIFICATES	296.10	987.00	2
0836721	09/02/2020	HOUGHTON MIFFLIN HARCOURT PUBL	0100-4200	READERS NOTEBOOK/STUDENT EDITION GRADE 5	299.37		3
			0100-4300	READERS NOTEBOOK/STUDENT EDITION GRADE 5	94.35		4
			0169-4100	SCIENCE FUSION WORKTEXT	54.21		5
			0169-4300	7TH & 8TH GRADE EDITION	1,196.34		6
				HMH INTEGRATED MATH 1 & 2	1,637.57		7
				Unpaid Sales Tax	5.51-	3,276.33	8
0836722	09/02/2020	MYSTERY SCIENCE INC	0169-4400	MEMBERSHIP 2020-2021		999.00	9
0836723	09/02/2020	PACIFIC GAS & ELECTRIC	0100-5500	6/29/20-7/27/20 & 7/16/20-8/17/20	6.67		10
			0109-5500	6/29/20-7/27/20 & 7/16/20-8/17/20	2.86		11
			0169-5500	6/29/20-7/27/20 & 7/16/20-8/17/20	2,009.96	2,019.49	12
0836724	09/02/2020	Protzman Enterprises	0100-5800	SERVICES AUG 2020	411.12		13
			0109-5800	SERVICES AUG 2020	159.88	571.00	14
0836725	09/02/2020	RALEYS INC	0100-4300	WATER FOR STAFF	11.09		15
			0109-4300	WATER FOR STAFF	28.50	39.59	16
0836726	09/02/2020	Savvas Learning Company LLC	0169-4300	CHEMISTRY 2017 STUDENT EDITION	1,500.36		17
				Unpaid Sales Tax	3.13-	1,497.23	18
0836727	09/02/2020	SECURLY INC	0100-5800	SECURLY 24/7	3,226.92		19
			0109-5800	SECURLY 24/7	1,273.82		20
			0169-5800	SECURLY 24/7	3,991.21	8,491.95	21
0836728	09/02/2020	TRUE VALUE	0100-4300	MAINTANCE SUPPLIES - ROUNDUP	29.41		22
			0109-4300	MAINTANCE SUPPLIES - ROUNDUP	12.60	42.01	23
0837076	09/09/2020	Cox, Michael S	0100-5200	REIMBURSE AUGUST MILEAGE		247.25	24
0837077	09/09/2020	DPS MEDIA	0100-5900	PONDEROSA SEPTEMBER 2020		117.00	25
0837078	09/09/2020	EMADCO DISPOSAL SERVICE INC.	0100-5500	SEPTEMBER 2020 ACCT#7108-002	174.36		26
			0109-5500	SEPTEMBER 2020 ACCT#7108-002	74.72	249.08	27
0837079	09/09/2020	GREAT BOOKS FOUNDATION	0169-4200	JUNIOR GREAT BOOKS		1,339.66	28
0837080	09/09/2020	HOUGHTON MIFFLIN HARCOURT PUBL	0100-4200	MATH IN FOCUS	1,117.07		29
			0100-4300	MATH IN FOCUS	352.14		30
			0169-4300	MATHEMATICS TUTORIAL DVD GARDE 6 & 7	1,890.48		31
				Unpaid Sales Tax	20.85-	3,338.84	32
0837081	09/09/2020	IMAGE 2000 INC.	0100-4300	C10084-FN-06 7/15/20-8/14/20	124.42		33
			0100-5800	ACCT #WS06 FREIGHT	18.00		34
			0109-4300	C10084-FN-06 7/15/20-8/14/20	53.32		35
			0109-5800	ACCT #WS06 FREIGHT	7.00	202.74	36
0837082	09/09/2020	LOR'S JANITORIAL	0169-5800	SEVICES AUGUST 2020		3,224.00	37
0837083	09/09/2020	Lord, Marianne M	0169-5200	REIMBURSE MILEAGE 8/3 MEETING		49.68	38
0837084	09/09/2020	SCHOOL PATHWAYS LLC	0100-5800	GHSC2017 2020-2021 PLSIS	1,059.43		39
			0109-5800	GHSC2017 2020-2021 PLSIS	384.38		40
			0169-5800	2020ECS 2020-2021 PLSIS	1,400.80	2,844.61	41
0837085	09/09/2020	SIERRA TELEPHONE, INC.	0100-5900	ACCT #00008284-8 9/1/20-9/30/20	443.34		42
			0109-5900	ACCT #00008284-8 9/1/20-9/30/20	189.99	633.33	43
0837086	09/09/2020	STAPLES CONTRACT & COMMERCIAL	0100-9500	ART TIME WATERCOLOR	44.93		44
				CANVAS BOARDS 10X10	46.63		45
				CANVAS BOARDS 16X20	39.32		46
				CANVAS BOARDS 22X28	102.61		47
				HANDWRITING PAPER	9.04		48
				PRO MEGA PHONE	76.94		49
				RETURN SOAP	57.52-		50
				SOAP	57.52		51
				WATERCOLOR & MAKER PAD	48.25		52
			0109-9500	ART TIME WATERCOLOR	17.47		53
				CANVAS BOARDS 10X10	18.14		54
				CANVAS BOARDS 16X20	15.29		55
				CANVAS BOARDS 22X28	39.90		56
				HANDWRITING PAPER	3.52		57
				PRO MEGA PHONE	29.92		58
				RETURN SOAP	22.37-		59
				SOAP	22.37		60
				WATERCOLOR & MAKER PAD	18.77	510.73	61
0837087	09/09/2020	TRUE VALUE	0100-4300	MAINTENANCE SUPPLIES - GLASS CLEANER, ETC.	10.91		62
				MAINTENANCE SUPPLIES - GLOVE, ROOT GUARD BASK	9.25		63
			0109-4300	MAINTENANCE SUPPLIES - GLASS CLEANER, ETC.	4.68		64
				MAINTENANCE SUPPLIES - GLOVE, ROOT GUARD BASK	3.97	28.81	65
0837088	09/09/2020	YM&C	0100-5800	SERVICES THROUGH 8/31	63.90		66
			0109-5800	SERVICES THROUGH 8/31	25.22		67
			0169-5800	SERVICES THROUGH 8/31	79.03	168.15	68
0837089	09/09/2020	ZOOM VIDEO COMMUNICATIONS, INC	0100-5800	8/3-10/2/20 CLOUD RECORDING	55.00		69
				8/31-9/2/20 CLOUD RECORDING	5.32		70
			0109-5800	8/3-10/2/20 CLOUD RECORDING	25.00		71
				8/31-9/2/20 CLOUD RECORDING	2.42		72
			0169-5800	8/3-10/2/20 CLOUD RECORDING	20.00		73
				8/31-9/2/20 CLOUD RECORDING	1.94	109.68	74

0837379	09/16/2020	SELF INSURED SCHOOLS OF CALIFO	0100-9514		46,272.00	75
0838223	09/25/2020	360 ACCELERATOR	0100-5800	JULY-SEPTEMBER PROGRAM FEE	3,750.00	76
0838224	09/25/2020	Blas, Phillip L	0100-5200	AUGUST MILEAGE	346.15	77
			0100-5900	Cell Phone AUG 2020	28.50	78
			0109-5900	Cell Phone AUG 2020	11.25	79
			0169-5900	Cell Phone AUG 2020	35.25	80
0838225	09/25/2020	BORCHARDT CORONA FAETH & ZAKARIAN	0100-5800	5860G ADDITIONAL AUDIT WORK JUNE 2020	3,249.00	81
				5860M ADDITIONAL AUDIT WORK JUNE 2020	3,627.00	82
0838226	09/25/2020	CLASSROOM LIBRARY COMPANY	0100-4300	PO20-00201	2,388.83	83
				SHIP TO: 777 WEST AVE. FRESNO, CA 93704	10.52	84
				Unpaid Sales Tax	5.01-	85
0838227	09/25/2020	Cox, Michael S	0100-5900	Cell Phone AUG 2020	28.50	86
			0109-5900	Cell Phone AUG 2020	11.25	87
			0169-5900	Cell Phone AUG 2020	35.25	88
0838228	09/25/2020	DEPARTMENT OF JUSTICE	0100-5800	150151 AUGUST FINGERPRINT	69.12	89
			0109-5800	150151 AUGUST FINGERPRINT	26.88	90
0838229	09/25/2020	FLINN SCIENTIFIC INC.	0109-4300	PO21-00027 SPOON, VEGETABLE, MAGNESIUM	21.69	91
			0169-4300	PO21-00027 SPOON, VEGETABLE, MAGNESIUM	65.07	92
0838230	09/25/2020	Garcia, Nancy	0169-5900	Cell Phone AUG 2020		93
0838231	09/25/2020	Hagen, Eric A	0169-5900	Cell Phone AUG 2020		94
0838232	09/25/2020	Hill, Greg	0109-5900	Cell Phone AUG 2020	37.50	95
			0169-5900	Cell Phone AUG 2020	37.50	96
0838233	09/25/2020	Jeffers, Jody L	0100-5900	Cell Phone AUG 2020	28.50	97
			0109-5900	Cell Phone AUG 2020	11.25	98
			0169-5900	Cell Phone AUG 2020	35.25	99
0838234	09/25/2020	Klang, Mindy C	0100-5900	Cell Phone AUG 2020	52.50	100
			0109-5900	Cell Phone AUG 2020	22.50	101
0838235	09/25/2020	PITNEY BOWES GLOBAL FINANCIAL	0169-5900	0016262820 DIGIT MAILING SYSTEM 6/30/20-9/29/20		102
0838236	09/25/2020	PURCHASE POWER	0100-5900	8/24-9/2/20	120.95	103
			0109-5900	8/24-9/2/20	47.03	104
0838237	09/25/2020	SAFEGUARD SOLUTIONS	0169-4300	0608-00 BUSINESS CARD		105
0838238	09/25/2020	SCHOOL PATHWAYS LLC	0109-5800	GHSC2017 CLEVER BRIDGE SET-UP		106
0838239	09/25/2020	TRUE VALUE	0100-4300	MAINTENANCE SUPPLIES	33.86	107
			0109-4300	MAINTENANCE SUPPLIES	14.51	108
0838240	09/25/2020	VANCOUVER COMPANY	0169-5600	OCT 2020 RENT		109
0838241	09/25/2020	WELLCO PUMP	0100-5800	WELL - RELIEF VALVE		110
0838590	10/01/2020	C.A. REDING CO., INC.	0100-5800	WS03 16651-01 9/18/20-10/17/20	68.66	111
			0109-5800	WS03 16651-01 9/18/20-10/17/20	27.10	112
			0169-5800	WS03 16651-01 9/18/20-10/17/20	84.93	113
0838591	10/01/2020	CAROLINA BIOLOGICAL SUPPLY CO.	0100-4300	ANT FARM		114
0838592	10/01/2020	COMCAST	0169-5900	932782554 GIG-E FIBER		115
0838593	10/01/2020	E-RATE ONLINE LLC	0100-5800	USF PROGRAM 4/1/20-3/31/21		116
0838594	10/01/2020	EDGENUITY INC	0100-5800	601683 IS TEACHING PER SEMESTER (MAY 2020)	234.00	117
			0109-5800	601683 IS TEACHING PER SEMESTER (MAY 2020)	91.00	118
0838595	10/01/2020	HOUGHTON MIFFLIN HARCOURT PUBL	0169-5800	ONLINE STUDENT MATH AND TEACHER RESOURCES		119
0838596	10/01/2020	IMAGE 2000 INC.	0100-4300	WS06 FREIGHT	15.00	120
			0100-5800	WS06 6/15/20-7/14/20	180.21	121
			0169-4300	WS04 FREIGHT	20.00	122
0838597	10/01/2020	Northland Communications	0100-5900	9/1/20-9/30/20	521.50	123
			0109-5900	9/1/20-9/30/20	223.50	124
0838598	10/01/2020	Savvas Learning Company LLC	0100-5800	CCSS ELA PROGRAM: MY PERSEPECTIVES	133.66	125
			0109-4100	Chemistry 17 TE (HC) G11	147.18	126
0838599	10/01/2020	SCHOOL PATHWAYS LLC	0100-5800	GHSC2017 8/1/20-6/30/21	989.76	127
			0109-5800	GHS2017 8/1/20-6/30/21	989.78	128
			0169-5800	2020ECS 8/11/20-6/30/21	949.50	129
0838600	10/01/2020	STAPLES CONTRACT & COMMERCIAL	0100-4300	Staples Order# 7312822909	36.53	130
			0109-4300	Staples Order# 7312822909	15.64	131
0838601	10/01/2020	TRUE VALUE	0109-4300	SPED - ADAPTER CABLE		132
0838812	10/08/2020	CDW GOVERNMENT	0100-4300	PO21-00042 QUOTE# LKGB263	1,115.27	133
			0100-5800	PO21-00038 Quote # LNVV161 IPEARL COVERS	818.90	134
			0109-4300	PO21-00042 QUOTE# LKGB263	477.96	135
			0109-5800	PO21-00038 Quote # LNVV161 IPEARL COVERS	323.25	136
			0169-5800	PO21-00038 Quote # LNVV161 IPEARL COVERS	1,012.85	137
0838813	10/08/2020	COLLEGE BOARD	0109-4300	AP EXAMINATIONS		138
0838814	10/08/2020	COMCAST	0169-5900	8155500295311257 9/9/20-10/8/20		139
0838815	10/08/2020	FRIESEN CONSTRUCTION INC.	0100-5800	RENOVATIONS - FAMILY LEARNING ROOM	1,162.00	140
				SHADE INSTALLATION	784.00	141
			0109-5800	RENOVATIONS - FAMILY LEARNING ROOM	498.00	142
				SHADE INSTALLATION	336.00	143
0838816	10/08/2020	Hagen, Eric A	0100-4300	RM BEST BUY ADAPTER	28.72	144
			0109-4300	RM BEST BUY ADAPTER	11.33	145
			0169-4300	RM BEST BUY ADAPTER	35.52	146
				RMB HOME DEPOT - SUPPLIES OUTSIE SEATING	49.61	147
0838817	10/08/2020	IMAGE 2000 INC.	0169-4300	WS04 WATE TONER		148
0838818	10/08/2020	PACIFIC GAS & ELECTRIC	0100-5500	7/28/20-9/16/20	6.90	149
			0109-5500	7/28/20-9/16/20	2.96	150
			0169-5500	7/28/20-9/16/20	2,133.86	151
0838819	10/08/2020	SAFEGUARD SOLUTIONS	0109-4300	DIGITAL HANDBOOK	631.60	152
				SIGN & STAND	606.36	153

0838820	10/08/2020	Savvas Learning Company LLC	0109-4100	PO21-00039 STUDENT LICENSES	1,852.56		154	
				Unpaid Sales Tax	9.82-	1,842.74	155	
0838821	10/08/2020	STAPLES CONTRACT & COMMERCIAL	0100-4300	7311344009 PO21-00043	219.48		156	
			0109-4300	7311344009 PO21-00043	94.06	313.54	157	
0838822	10/08/2020	The Buy Local Media Group	0169-5800	DIGITAL & PRINT ADVERTISING		722.00	158	
0838823	10/08/2020	TRUE VALUE	0100-5800	MAINTENANCE SUPPLIES	43.26		159	
			0109-5800	MAINTENANCE SUPPLIES	18.55		160	
			0169-4300	ENDEAVOR TEACHER PHONE CORD	12.92	74.73	161	
0838824	10/08/2020	Turner, Nancy	0169-5200	MILEGAGE 91820		49.45	162	
0839223	10/14/2020	Blas, Phillip L	0100-5200	SEPTEMBER 2020 MILEAGE	84.57		163	
			0109-5200	SEPTEMBER 2020 MILEAGE	144.64		164	
			0169-5200	SEPTEMBER 2020 MILEAGE	215.84	445.05	165	
0839224	10/14/2020	Cox, Michael S	0100-5200	SEPTEMBER 2020 MILEAGE	95.27		166	
			0109-5200	SEPTEMBER 2020 MILEAGE	37.60		167	
			0169-5200	SEPTEMBER 2020 MILEAGE	117.83	250.70	168	
0839225	10/14/2020	DEMCO	0100-4300	PO21-00054 - LABEL PROCTECTORS LIBRARY SUPPLIES	50.75		169	
			0109-4300	PO21-00054 - LABEL PROCTECTORS LIBRARY SUPPLIES	21.75	72.50	170	
0839226	10/14/2020	DPS MEDIA	0100-5900	PONDEROSA OCT 2020		117.00	171	
0839227	10/14/2020	EMADCO DISPOSAL SERVICE INC.	0100-5500	OCTOBER 2020 ACCT. #7108-002	174.36		172	
			0109-5500	OCTOBER 2020 ACCT. #7108-002	74.72	249.08	173	
0839228	10/14/2020	Hagen, Eric A	0169-5200	SEPTEMBER 2020 MILEAGE		741.75	174	
0839229	10/14/2020	Hill, Greg	0100-5200	SEPTEMBER 2020 MILEAGE	24.72		175	
			0109-5200	SEPTEMBER 2020 MILEAGE	24.73	49.45	176	
0839230	10/14/2020	IMAGE 2000 INC.	0100-5800	WS06 CONT. #C10084-FN-06 8/15-9/14/20		1,561.15	177	
0839231	10/14/2020	LOR'S JANITORIAL	0169-5800	SERVICES SEPT. 2020		3,604.00	178	
0839232	10/14/2020	MCGRAW HILL EDUCATION	0109-5800	ONLINE TEACHER EDITIONS MATH 1		49.62	179	
0839233	10/14/2020	SAFEGUARD SOLUTIONS	0169-4300	SIGNS BEFORE ENERING DOORS, ETC.		712.55	180	
0839234	10/14/2020	SCHOOL PATHWAYS LLC	0100-5800	GHSC2017 2020-2021 PLSIS 3RD INSTALLMENT	1,039.43		181	
			0109-5800	GHSC2017 2020-2021 PLSIS 3RD INSTALLMENT	378.58		182	
			0169-5800	2020ECS 2020-2021 PLSIS 3RD INSTALLMENT	1,146.90	2,564.91	183	
0839235	10/14/2020	SIERRA TELEPHONE, INC.	0100-5900	00008284-8 OCT. 1 - OCT. 31	477.61		184	
				00019549-1 SEPT. 3 - SEPT. 30	7.37		185	
			0109-5900	00008284-8 OCT. 1 - OCT. 31	204.69		186	
				00019549-1 SEPT. 3 - SEPT. 30	3.16	692.83	187	
0839236	10/14/2020	TRUE VALUE	0100-5800	MAINTENANCE SUPPLIES - BASTARD FILE	16.07		188	
				MAINTENANCE SUPPLIES - NOZZLE, ETC	15.82		189	
			0109-5800	MAINTENANCE SUPPLIES - BASTARD FILE	6.89		190	
				MAINTENANCE SUPPLIES - NOZZLE, ETC	6.78	45.56	191	
0839237	10/14/2020	ZOOM VIDEO COMMUNICATIONS, INC	0100-5800	56528648 CLOUD RECORDING 10/3-11/2/20		100.00	192	
0839589	10/21/2020	OAKHURST LOCKSMITH	0169-5800	MAINTENANCE SUPPLIES - DEADBOLT		533.52	193	
0839590	10/21/2020	PETUNIA'S PLACE	0109-4200	ACCT. #000100093 PO21-00046		278.10	194	
0839591	10/21/2020	Protzman Enterprises	0100-5800	SEPTEMBER SERVICES	700.35		195	
			0109-5800	SEPTEMBER SERVICES	300.16		196	
				Unpaid Sales Tax	.52-	999.99	197	
0839592	10/21/2020	RAINBOW RESOURCE CENTER INC.	0100-4300	ALL ABOUT READING/I.E.W. LEVEL A STUDENT PACKET		274.16	198	
0839593	10/21/2020	SELF INSURED SCHOOLS OF CALIFO	0100-9514	Oct SISC Bill		43,564.60	199	
0839594	10/21/2020	STAPLES CONTRACT & COMMERCIAL	0100-4300	LA 1060235 - HDMI, KEYBOARD & MOUSE	43.80		200	
				LA 1060235 - HDMI/DVI D PLUG	9.80		201	
				LA 1060235 - WEBCAM	42.99		202	
				LA 1060235 - WEBCAM, FOLDERS	96.45		203	
				LA 1060235 GLOVES - ORDER# 7311344009	8.31		204	
				LA 1060235 PO21-0043 LEMN DCPLUS	6.44		205	
				LA1060235 PO21-00051 TONER, ETC	92.65		206	
			0109-4300	LA 1060235 - HDMI, KEYBOARD & MOUSE	18.78		207	
				LA 1060235 - HDMI/DVI D PLUG	4.20		208	
				LA 1060235 - WEBCAM	18.42		209	
				LA 1060235 - WEBCAM, FOLDERS	41.33		210	
				LA 1060235 GLOVES - ORDER# 7311344009	3.56		211	
				LA 1060235 PO21-0043 LEMN DCPLUS	2.76		212	
				LA1060235 PO21-00051 TONER, ETC	39.70		213	
			0169-4300	LA 1060235 PO21-00050 ORDER # 7313703735-000-0	219.09	648.28	214	
0839595	10/21/2020	SYSCO CENTRAL CALIFORNIA	0100-4700	CUST #677065 - BKFST		408.00	215	
0839596	10/21/2020	VocoVision LLC	0100-5800	10/5/20 CUST #278552		850.00	216	
1000982	09/10/2020	Giovann Mena	Cancelled			850.15	217	
Cancelled on 10/02/2020, Cancel Register # PM201003								218
Total Number of Checks			92	186,876.46			219	
Count	Amount	Cancel	1		850.15		220	
Fund Summary	Fund	Description	Check Count	Expensed Amount		186,876.46	221	
0100	GENERAL FUND		62	126,419.58	cancelled	-850.15	222	
0109	INDEPENDENT CHARTER		52	11,604.72			223	
0169	Endeavor Charter School		43	48,046.85			224	
Total Number of Checks			91	186,071.15	ss Unpaid Sales Tax Liabil	44.84 Net (Check Amount)	225	
Generated for Estela Vargas (EVARGAS), Oct 28 2020 3:59PM								



**Western Sierra Charter Schools
Glacier High School Charter
Mountain Home School Charter
Endeavor Charter School**

Michael Cox
Executive Director

Tel. 559.642.1422
Fax: 559.642.1592
wscsfamily.org

**WSCS Board Resolution
For the Establishment of Endeavor ASB Bank Account
With the Educational Employees Credit Union of Fresno**

Resolution #2020-2021-02

At the meeting of the Western Sierra Charter Schools Board of Directors meeting duly called and held on November 3, 2020 at which a quorum was present and acting throughout, the following Resolution was adopted:

Resolved that, Western Sierra Charter Schools Inc. on behalf of Endeavor Charter School establish a bank account with Educational Employees Credit Union in Fresno, California.

Further Resolved that, these following named officers and staff of Endeavor Charter School whose actual signatures are shown below,

<u>Printed Name</u>	<u>Printed Title</u>	<u>Signature</u>
• -		
• -		
• -		
• -		
• -		

Be authorized to individually execute transactions to include account signatory of withdrawals, deposits, and transfers between Endeavor Charter School accounts on behalf of Endeavor Charter Schools.

We, the undersigned hereby certify and attest that the foregoing is true and correct resolutions adopted by the Western Sierra Charter Schools on November 3, 2020.

Board Member Name and Date

Board Member Name and Date



SARA BOSSE
Public Health Director

SIMON PAUL, M.D.
Health Officer

September 17, 2020

Dear Local Educational Agency,

Currently, Madera County continues to remain on the California Department of Public Health (CDPH) Monitoring List. On July 17, 2020 Governor Gavin Newsom announced that if a county has been on the monitoring list within the prior 14 days, a school must conduct distance learning only, until the county has been off the monitoring list for at least 14 days.

In counties on the monitoring list, CDPH guidance allows a district superintendent, private school principal/head of school, or executive director of a charter school (hereinafter superintendent) to apply for a waiver from the local health officer to open an elementary school for in-person instruction if the case rate drops below 14 new cases per day per 100,000 people averaged over a 7 day period. Since Madera County has achieved this rate, waiver requests will now be considered for grades TK-6 in accordance with State of California guidance. This waiver is applicable only for grades TK-6, even if the grade configuration at the school includes additional grades.

When applying for the waiver, the superintendent must submit to the local health officer evidence of (1) consultation with labor and parent organizations and (2) publication of the elementary school reopening plans on the website of the local educational agency (or equivalent).

The local health officer then reviews the application and reopening plan (along with local community epidemiological data), makes a determination whether to grant or deny the waiver, and consults with CDPH regarding that determination. Elementary schools in counties on the monitoring list within the prior 14 days may not open for in-person instruction until they have received approval of a submitted waiver from the local health officer. In order to apply for a waiver, please complete and submit the attached Application Cover Form. An application must contain:

- ☐ Attestation that the superintendent (equivalent or designated staff) has consulted with all parent and labor organizations at each school site for which an application is being submitted. If no labor organization represents the school site staff, then consultation with school site staff is sufficient.
- ☐ Confirmation that elementary school reopening plans have been published on the website of the local educational agency (or equivalent). Reopening plans must address the components in the CDPH guidance for schools and school-based programs (which are also listed in the attached Application Cover Form).





SARA BOSSE
Public Health Director

SIMON PAUL, M.D.
Health Officer

Applications and all supporting documents should be submitted to the local health officer at least 14 days prior to the desired reopening date to simon.paul@maderacounty.com.

Sincerely,

A handwritten signature in blue ink that reads 'Simon Paul MD'. The signature is written in a cursive, flowing style.

Simon Paul, M.D.
Public Health Officer



Waiver Application Cover Form

(for use by a Local Education Agency or equivalent)

Please submit one application for each Local Educational Agency or equivalent. If applying on behalf of a school district, please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information

Name of Applicant: Mountain Home School Charter	
School Type: <input type="checkbox"/> Traditional Public School <input checked="" type="checkbox"/> Charter School – Non Seat-Based <input type="checkbox"/> Private, Independent, or Faith-Based School	
Number of schools: 1 <i>If applying for multiple schools, please attach a list of schools with the enrollment and address for each school.</i>	Superintendent (or equivalent) Name: Michael Cox Date of Proposed Reopening: 11/9/2020
Grades/Number of Students Proposed to be Reopened: <div style="display: flex; justify-content: space-around;"> <div> <input type="checkbox"/> TK - 4 <input type="checkbox"/> K - 21 <input type="checkbox"/> 1 - 31 <input type="checkbox"/> 2 - 24 </div> <div> <input type="checkbox"/> 3 - 22 <input type="checkbox"/> 4 - 25 <input type="checkbox"/> 5 - 33 <input type="checkbox"/> 6 - 21 </div> </div>	Enrollment (# of students): 181 in TK-6; 51 in 7 th & 8 th Because we are an independent study, non-seat-based school, we are also requesting that our 7 th and 8 th grade students be included as well. We have 25 7 th graders and 26 8 th graders Address of School: 41267 Hwy 41, Oakhurst, CA 93644
Name of Person Completing Application: Mindy Klang, Principal of Mountain Home School Charter	
Phone Number: 559-642-1422 ext 104	Email: mklang@wscsfamily.org
Local Educational Agency website: www.wscsfamily.org	
Signature: <i>Mindy Klang</i>	Date: 10/30/20

Consultation

Please confirm consultation with the following groups:

Labor Organization(s) N/A	
Name:	Date(s) Consulted:
Description of concerns and agreements:	

If no labor organization represents staff at the school, please describe the process for consultation with school staff <ol style="list-style-type: none"> 1. The administration team plans strategy 2. All teachers and support staff meet (via ZOOM) to hear strategy and proposals 3. All teachers and support staff are given time in the days/weeks ahead to consider the proposal and provide the administration feedback 4. All staff affirms or deny's support by survey

Parent and Community Organizations:

Name: Stakeholders (Public Input)	Date(s) Consulted: 8/6/2020
<u>Description of concerns and agreements:</u> <p>Safely reopen school for TK-8 students to provide some enrichment class opportunities. Mountain Home School Charter agreed to follow CDC guidelines for safe reopening.</p> <p>All stakeholders, including our parents, are informed of school proposals and implementation of school plans regularly. As an Independent Study, personalized learning public charter school, we are in regular communication with all of our parents on a monthly or more frequent basis. One-on-one in-person meetings do occur, with COVID-19 health and safety measures established. These Advising meetings occur between the teacher, student and parent.</p> <p>In addition to regular monthly meetings between parents, students, and teachers, we communicate to all stakeholders through:</p> <ul style="list-style-type: none"> • our website • Zoom meetings • email • Parent Square school communication platform 	

Elementary School Reopening Plan

Please provide description of plans in each required area below, consistent with guidance from the California Department of Public Health and Madera County Department of Public Health.

Local Educational Agency (or equivalent) School Reopening Plan will be posted on www.maderacounty.com/covid19 and must be posted to the Local Educational Agency website.

Mountain Home School Charter Reopening Plan

Mountain Home School Charter is a small public charter school, serving 232 students in grades TK-8th. We operate an independent study, personalized learning program for families living in Madera County. While we do not operate a traditional seat-based school model, we do offer small, onsite math and enrichment classes 1-3 days each week for short periods of time. These classes are not mandated to our families, but are options for families who desire to participate. Though voluntary, these onsite classes are a crucial part of our instructional support.

Prior to July 1, 2020, Mountain Home's planned schedule included elementary students attending onsite classes while following all State and County safety guidelines. Our school guidelines include requiring masks for all students 3rd grade and above, small class sizes with no more than 12 students in a class to allow for social distancing and plexiglass table shields. When guidance changed in July disallowing small onsite classes we changed course and have been delivering classes solely by distance learning via Zoom.

We are hopeful to be able to replace some of our distance learning classes back to an onsite option for our families while still practicing all of the safety guidelines. We feel that in order to support our students, many of whom are struggling with a distance learning instructional delivery method, we will be better able to support our students who want to come to campus to learn and connect with their teachers and peers. Therefore, it is our goal for students to return to our campus with a modified schedule by November 9, 2020.

Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

Cleaning and Disinfecting

IN ACCORDANCE WITH CDC/CDPH/CDE GUIDANCE:

1. Clean and disinfect Frequently Touched Surfaces (FTS) within the educational setting using EPA approved disinfectants. Recommend use of EPA-registered household disinfectant external icon.
2. Follow the instructions on the label to ensure [safe and effective use of the product](#).
3. Frequently Touched Surfaces are identified and cleaned at least twice a day and more frequently when necessary. Examples include:
 - a. Door knobs/handles
 - b. Light switches (unless electronically sensed)
 - c. Tables
 - d. Student and teacher desktops
 - e. Chairs
 - f. Sink faucets & handles
 - g. Water refill stations.
 - h. Restroom surfaces and knobs
 - i. Keyboards, tablets, mouse, copy machines, phones, and laptop
 - j. Any shared objects
 - k. Students will be given their own classroom supplies in labeled bags (pencils, crayons, erasers, markers, etc.)
 - l. Counters that students frequently touch (office, library)
4. Follow manufacturer's guidelines for correct application and use of EPA approved disinfectants. Keep products out of reach and away from children, (a locked custodian storage shed is where disinfectants kept)
5. Take steps to ensure that all water systems and features are safe to use. We regularly have our water system checked.
6. Cleaning duties are assigned based on the work area: Twice daily and between student cohorts if shared surfaces, at the end of every school day, and when necessary due to specific conditions. At the end of every class, teachers will disinfect the tables and chairs before another class would use the classroom.

Clear Rules on Classroom Instruction: How class size will remain small and how each student group will remain stable. How will the school ensure that classes minimize/avoid contact with other groups or individuals who are not part of that class. Instructors may lead multiple classes per day (for example, both AM and PM sessions). NOTE: Guidance on cohorts for distance learning is separate from this waiver, which covers in-person instruction.

Since the start of the school year on August 13, no classroom instruction has occurred. As a public personalized learning program, parents instruct their own children in their home. Regularly scheduled meetings with a credentialed Advising Teacher happens via Zoom in most instances. If a teacher is holding an in-person meeting, the family meets with the teacher at a table located outside our building or inside one of our classrooms. In either case, masks or face shields are worn and a Plexiglas shield is between the teacher and student with their parent.

If we are allowed to resume in person instruction, the following will be instituted:

- No more than 12 students plus 1-2 instructors in a classroom
- Classes will be limited to 2 hours
- Students will be given a one day a week enrichment class offering
- Parents will drop off and pick up their student from class; we do not use a bus service
- Mountain Home School will not be providing a “lunch or recess” time

Classroom Protocols

It is the intent of Mountain Home to keep elementary students in their assigned classroom during their enrichment class. This will minimize the exposure to other students. In order to follow local and county recommendations, the following steps will be taken in each classroom:

- Tables will be placed 4-6 feet apart unless otherwise permitted by Madera County Health Department.
- Students will wash their hands or use hand sanitizer upon entering and leaving the classroom
- Hand sanitizer will be available throughout the campus.
- Student device keyboards, screens and mice will be sanitized at the end of each 2 hour class and prior to another group of students entering the classroom
- Tissues are available in each classroom.
- Any student displaying signs of sickness will be sent home with phone call made to parent.

As these are 2 hour enrichment-only classes, parents have the choice of allowing their student to participate or not.

If we are able to hold small enrichment classes, here is the schedule that we would follow:

MONDAY MATH ZOOM	ENRICHMENT TUESDAY	WEDNESDAY MATH ZOOM	ENRICHMENT THURSDAY	FRIDAY MATH ONSITE
Math 5 8:30-10am Course 2 8:30-10am Course 1 10:30-12 Course 3 10:15-11:45 Math1 Prep 12:30-2pm	<p>SESSION A 9:00am-11:00am</p> <p>TK-8 Grade Classes</p> <p>-----</p> <p>SESSION B 1:00pm-3:00pm</p> <p>K-8 Grade Classes</p>	Math 5 8:30am-10am Course 2 8:30-10am Course 1 10:30-12:00 Course 3 10:15-11:45 Math 1 Prep 12:30-2p	<p>SESSION C 9:00am-11:00am</p> <p>K-8 Grade Classes</p> <p>-----</p> <p>SESSION D 1:00pm-3:00pm</p>	8:30am-10 Math 5 Course 2 10:30-12:00 Course 1 Course 3 12:30-2pm Math 1 Prep

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

The main entry into our school is a large, open facility. Our registration desk is located at the front entrance to our building in this open space, rather than a small enclosed office area. As such, all staff, students, and parents enter at this point.

Our receptionist or another staff member directs the family to one of the many seating areas in our main open building. Families are not directed to a teacher's office. The teacher or administrative staff will come meet with the family.

Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced. The requirement is for all adults, students grades 3 and up, and strongly recommended for students grade 2 and younger, except those with a medical condition (described in the CDPH guidance).

Face Coverings Guidance was developed in accordance with [CDPH guidelines](#).

Face coverings are strongly encouraged for young children between two years old and second grade if they can be worn properly. A face shield is an acceptable alternative for children in this cohort who cannot wear them properly.

Persons younger than two years old, anyone who has trouble breathing, anyone who is unconscious or incapacitated, and anyone who is otherwise unable to remove the face covering without assistance is exempt from wearing a face covering.

If a student or staff member does not have a face covering, one will be provided to them.

In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a face-covering under CDPH guidelines and refuse to wear one provided by the school.

Staff is required to comply with face-covering guidance in accordance with CDPH guidelines.

Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 including temperatures and how ill students or staff will be separated from others and sent home immediately.

Health Screening

Mountain Home School Charter families and staff will be required to self-assess for symptoms of COVID-19 prior to arriving on campus according to the symptomatic indicators listed below. Staff and families are asked to stay home when they are feeling unwell or if they have come into close contact with an individual who tested positive for COVID-19 (within 6 feet of an infected person for at least 15 minutes, two days before illness onset).

Once students, parents, and staff enter our building, they must sign-in affirming that they (or anyone in their family) are not exhibiting any symptoms of COVID-19 and have not had any close contact with any person who is experiencing symptoms of COVID-19. We also have signage at the entrance of our building with COVID-19 Symptoms displayed.

COVID SYMPTOMS

People with COVID-19 have a wide range of symptoms—ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. COVID-19 symptoms include but are not limited to:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body pain
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea, vomiting, or diarrhea

Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.

HAND HYGIENE

- We will strive to ensure optimal healthy hygiene practices, including hand washing or the use of hand sanitizer. Hand hygiene will be taught to students while they are in class.
- Hand sanitizing dispensers will be located throughout the campus where sinks and other hand washing facilities are not readily available. Classrooms will also have portable hand sanitizers, to avoid congregating in the restrooms. Students, staff, and individuals in the educational setting will be encouraged to wash hands or use 60% ethyl fragrance-free hand sanitizer often:
 - After blowing your nose, coughing, or sneezing.
 - After using the restroom.
 - Before eating or preparing food.
 - Before and after recess and/or eating a snack
 - Before and after providing care or contact with another person who needs assistance (e.g., a child).
 - After touching frequently touched areas (e.g., doorknobs, handrails, shared computers).

Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19. A single person may be the designee for multiple schools.

All students/parents & staff will be required to complete a self-attestation form at the start of the work day or at the time they enter our building.

Student Screening: Parent Self Check Procedures

You must be able to answer “No” to all of the following questions to safely send your child(ren) to School:

- Is the student's temperature more than 100.4°F (38°C)?
- Has the student been exposed to someone with COVID-19 in the past 14 days?
- Does the student feel ill?
- Does the student have any of the following COVID-19 symptoms:
 - ☐ Cough
 - ☐ Shortness of breath or difficulty breathing
 - ☐ Chills
 - ☐ Fatigue
 - ☐ Muscle or body aches
 - ☐ Congestion or runny nose
 - ☐ Headache
 - ☐ New loss of taste or smell
 - ☐ Nausea
 - ☐ Vomiting (unidentified cause, unrelated to anxiety or eating)
 - ☐ Diarrhea

1. Student or Staff Symptomatic at School

Per MCDPH, if a student displays symptoms while on campus, their parent will be contacted and will be sent home immediately. If staff displays symptoms, the employee will be sent home. The student/staff will be recommended for testing or if they choose not to test for COVID-19, the student must stay home for 10 days or 72 hours symptom-free, whichever is longer.

- If a student or staff member displays symptoms while at school they will be sent home immediately.
- Student/Staff will be recommended for COVID-19 testing
- The school/classroom will remain open

2. Close Contact with a Confirmed COVID-19 Case

- Student or staff will be sent home
- Quarantine for 14 days from last exposure
- Recommend COVID-19 testing
- The school/classroom remain open
- School community may be contacted

3. Confirmed COVID-19 Case Infection

If Mountain Home School or MCDPH is notified of a positive COVID-19 case or an individual develops COVID-19 symptoms and is awaiting testing results, the following will be implemented:

- Notify Madera County public health department
- Isolate case and exclude from school for a minimum 10 days from symptom onset or test date
- Identify contacts, quarantine & exclude exposed contacts (or entire cohort if there has been one in place) for 14 days after the last date the case was present at school while infectious

- Recommend COVID-19 testing of contacts, but will not shorten 14 day quarantine
- Close off/disinfect classroom and primary spaces, such as our large open space in building
- School remains open
- School community sent notification of known case

4. Negative COVID-19 Tests

- Student/staff may return to school 3 days after symptoms resolve
- School/classroom remain open
- Consider notification to school community if prior awareness of testing

Physical Distancing: How space and routines will be arranged to allow for physical distancing of six feet or more for students and staff.

Physical / social distancing measures in classrooms:

- Classroom student tables will hold 2-3 students max instead of 6
- Student seating will all face the same direction
- Classroom student tables will be spaced further apart
- Students and instructor will be required to wear a mask or face shield
- Class size will be limited to 12 students plus 1 instructor

Physical / social distancing measures in main building area:

- All students (3rd grade and above) and adults are required to wear a mask or face shield anytime one enters our building – the exception is if an employee is working alone in his/her office
- Physical barriers, such as Plexiglas barriers, are used throughout our building: at reception, and on tables in our large, open main room and outside on picnic tables
- Onsite gatherings, events, and extracurricular activities involving large groups will not be permitted
- Staff and other meetings are held on Zoom
- Protocols for accepting deliveries safely are utilized

Staff Training and Family Education: How staff will be trained, and families will be educated on the application and enforcement of the plan.

Training and information will continue to be provided to all staff, families, and students on keeping safe and healthy during the COVID-19 pandemic.

- On proper use of face coverings – the school also provides to anyone who needs
- Training of students on hand washing practices will be conducted if we are permitted to hold small classes
- Staff was trained on COVID-19 protocols, i.e. cleaning Products, proper hygiene practices, before the start of the school year.
- Family Communications regarding the importance of wearing a mask, proper hygiene practices, and social distancing occurred at the beginning of the school year (Aug 13) and again communicated in our newsletter and in a school-wide Parent Square, most recently in early October.
- Flyers and posters are displayed at the front door of our campus and in other strategic areas in and around our site.

Triggers for Switching to Distance Learning: The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction. May refer to MCDPH School Scenarios for guidance.

SHORT TERM CLOSURE:

CDPH guidelines state for a confirmed case infection that the school identifies contacts, quarantine and exclude exposed contacts for 14 days after the last date the case was present at school while infectious.

For a Partial Closure:

- Close off areas used by any sick person and do not use them until they have been cleaned. If possible, wait 24 hours before clean and disinfect to reduce risk to individual(s) cleaning. If it is not possible to wait 24 hours, wait as long as possible.
- Ensure safe and correct application of disinfectants and keep disinfectant products away from children.
- Short-term closure will be dependent upon Madera County Department of Public Health guidance.
- Notice to transition to Distance Learning will be issued for any in-person instruction closure whether it is short term or long term.

LONG TERM CLOSURE:

In the event the Madera County Department of Public Health or the State of California orders schools to shut down or places a stay at home order, a long term closure will take effect.

Mountain Home School Charter will work closely with MCDPH to determine long term closure needs. This may entail:

- Closing the entire school campus for a period of 2-5 days to conduct deep cleaning and sanitation of the campus. This would be based on input from Public Health and/or when there is a spread of the virus.
- Notice to transition to Distance Learning will be issued for any in-person instruction closure whether it is short term or long term.

Communication Plans AFTER COVID case occurs: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA. May refer to MCDPH School Scenarios for guidance.

Any updates, change of schedule, or switching of instructional model will be communicated via:

- Parent Square, phone calls, and/or emails will be used as the primary communication source.
- Mountain Home School Charter's Facebook and the school website will be used for social media communication.

Communication AFTER a COVID-19 case occurs will be completed and due to FERPA and HIPAA, specific details about the individual/case will not be shared publicly.

Local Educational Agency Contact for Medical Investigations/Contact Tracing

Name:

Phone Number:

Email:

Local Educational Agency Contact information for on-site swabber/ testing personnel and/or health care clinics/provider(s) who will provide testing for COVID-19

Name:

Phone Number:

Email:

Additional Resources:

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools

<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

[https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID - 19/Schools%20Reopening%20Recommendations.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf)

FCDPH School Scenario Guidance

<https://www.co.Madera.ca.us/home/showdocument?id=47338>

WSCS Three Phased Reopen Plan

There are only three ways to offer in-person instruction

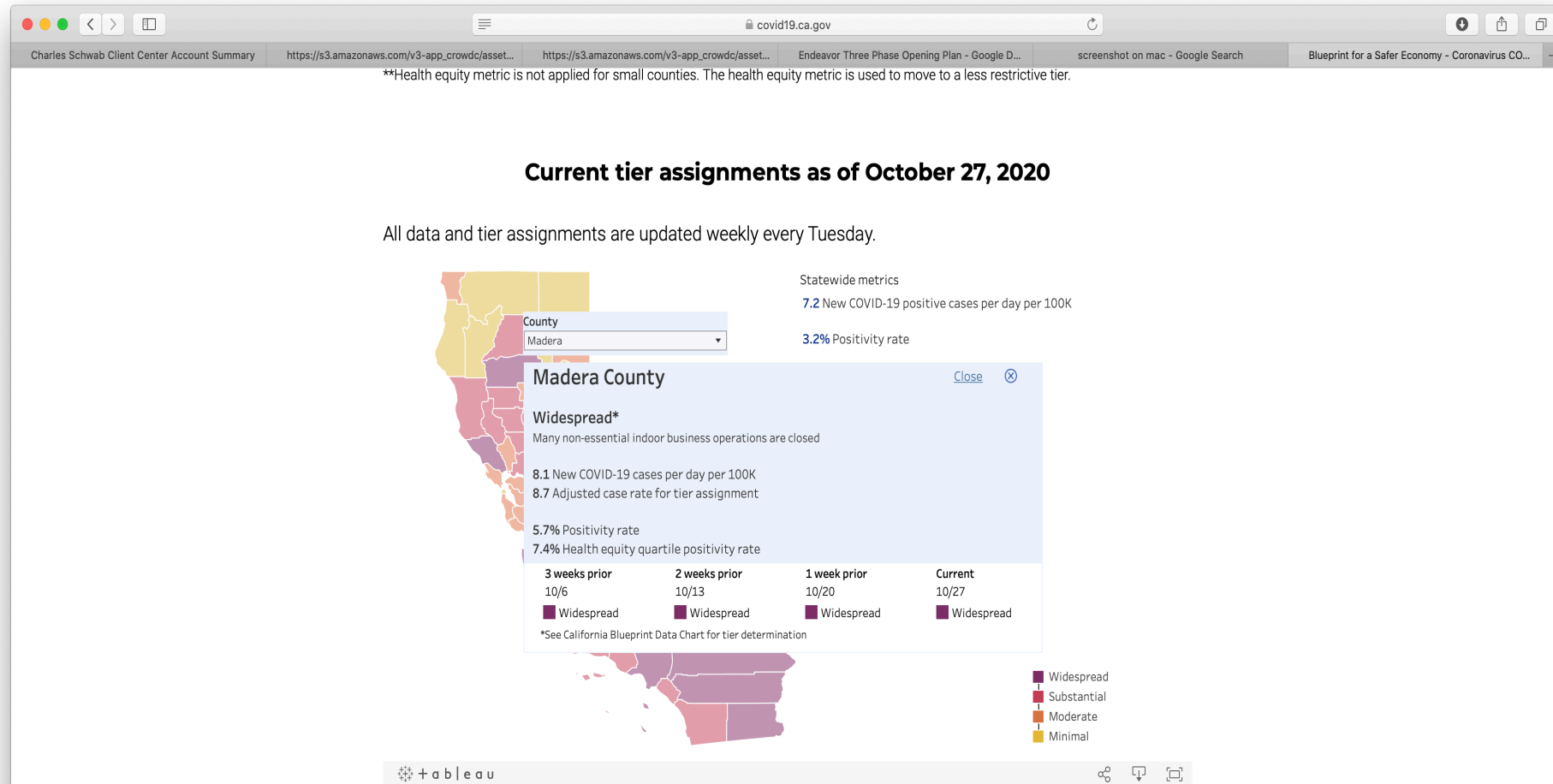
1. Cohort = <14 students. Neither the students nor the teacher may work in other Cohorts. This is available to us now.
2. Apply and receive a Waiver for TK – 6 only. This is available to us now.
3. The County move into the Red “Substantial” Tier or better. The earliest for Endeavor is October 13. The earliest for Madera is now November 24.

California Covid-19 County Tier Structure

County Risk Level	Daily New Cases Per 100K	Positive Test Percentage
Widespread	More than 7	More than 8%
Substantial	4 - 7	5 - 8%
Moderate	1 - 3.9	2 - 4.9%
Minimal	Less than 1	Less than 2%

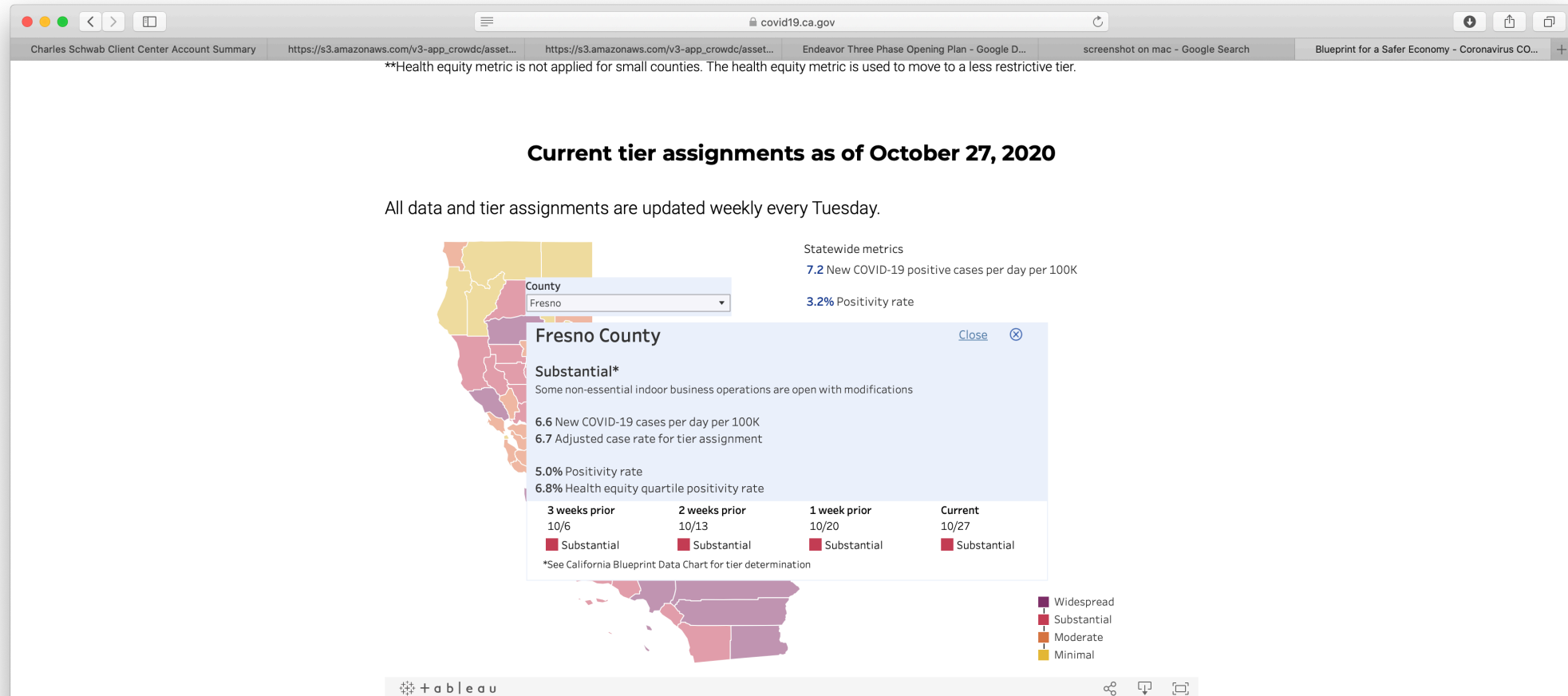
- Fresno County is in Red “Substantial” tier
- Madera County is still in Purple “Widespread”
- The state updates the county tier data each Tuesday

Madera County Tier Status



All data and tier assignments are based on results from week ending October 17, 2020. See how tiers are assigned and change, as well as county historical data ([California Blueprint Data Chart](#)), at the [California](#)

Fresno County Tier Status



All data and tier assignments are based on results from week ending October 17, 2020. See how tiers are assigned and change, as well as county historical data (**California Blueprint Data Chart**), at the [California](#)

WSCS Phased Reopening

- Phase 1 = “Cohort” Model (Now – November 6)
 - GHS - ROV cohort meeting on site
 - Endeavor - Leadership cohort meeting on site
- Phase 2 = “Partial Open” (November 9– December 11)
 - GHS – Must remain in Cohort model. Sor only ROV onsite.
 - MHS – Will open for TK – 6 under an approved waiver. Kids Gift, other enrichment
 - Endeavor (9-12) – Leadership, Chem Lab, Bio Lab,
 - Endeavor (Tk-8) – Kids Gift
- Phase 3 = “Open” Second Semester (January 4 – May 14)
 - Original Hybrid Class Schedules for Each School

5 Ongoing Mitigation Requirements

1. Physical Distancing – 6 feet or Plexi Shields
2. Mask Wearing
3. Enhanced Cleaning / Sanitation of Regularly Used Surfaces
4. Hand Washing or Hand Sanitizer
5. Health Screening for Building Entry

Glacier High School 2020-21 Financial Report As of 9/30/20

Category	Budget			Actual	Comments
	Adopted Budget	Budget Adjustments	Working Budget	Actual Rev/Exp	Revision Notes
Revenue	(Annual)	(Annual)	(Annual)	Year-to-date	LCFF Calculator ADA of 78.8 Actual Enrollment: 87
State Aid Block Grant (LCFF)	8011 312,400	499	312,899	98,287	GHS is receiving funding for GHS and part of ECS until Feb. 2021
Education Protection Account "EPA" (LCFF)	8012 133,823	41,752	175,575	59,430	
In Lieu Prop Tax (LCFF)	8096 399,667	(87,617)	312,050	100,170	
Lottery	8560 20,269	(3,851)	16,418	-	Learning Loss Mitigation Funding
Interest	8660 1,500	0	1,500	1,013	
Mandate Block Grant	8550 2,943	(560)	2,383	-	
One-time Funding LLMF	8550 0	12,372	12,372	3,551	
State STRS Contribution on Behalf - Paper Transaction	8590 62,763	0	62,763	-	
Low Performing Student Block Grant	7510-8590 0	0	-	-	
Other Local Revenue	8699 16,000	(15,000)	1,000	4,517	
SPED Revenue (6500)	8792 21,804	(4,143)	17,661	4,510	
Total Revenue	971,169	(56,548)	914,621	271,478	Total Revenue
Category	Budget			Actual	Comments
	(Annual)	(Annual)	(Annual)	Year-to-date	
Expenses					
Salaries (Certificated and Classified)	485,457	-	485,457	90,900	
Benefits (All Combined)	230,399	-	230,399	32,915	
Total Salary & Benefits	715,856	0	715,856	123,816	
Instructional (Func.1000)	Object Code				
Textbooks and Core Curricula	4100 5,988	-	5,988	1,450	
Books and Ref Mat	4200 1,488	-	1,488	-	
Instructional Supplies (>\$500)	4300 8,365	-	8,365	1,783	
Instructional Equipment (\$500-\$4900)	4400 -	-	-	-	
Travel & Conference	5200 500	-	500	23	
Contracted Services	5800 15,492	-	15,492	5,715	
Communications	5900 1,576	-	1,576	865	
Equipment	6400 -	-	-	-	
Building (Func. 8100)					
Supplies	4300 5,035	-	5,035	1,379	
Equipment	4400 475	-	475	-	
Utilities	5500 3,424	-	3,424	227	
Rentals, Leases & Repairs	5600 -	-	-	-	
Custodial/Site Expense	5800 -	776	776	776	
Equipment	6400 -	-	-	-	
Facilities Construct (Func. 8500)					
Site Improvement	6100 -	-	-	-	
Building Improvements	6200/6250 -	-	-	-	
Administrative (Func. 2700)					
Admin. Supplies	4300 3,000	-	3,000	1,068	
Admin. Equipment	4400 500	-	500	-	
Travel & Conference	5200 1,350	-	1,350	10	
Service Memberships/ Fees	5300 4,493	-	4,493	2,580	
Insurance	5400 2,339	-	2,339	-	
Contracted Services	5800 1,165	-	1,165	1,121	
Contracted Services-Business Svcs	5800 20,724	(1,017)	19,707	-	
Communications	5900 1,746	-	1,746	545	
Equipment	6400 -	-	-	-	
Health Services (Func. 3120/3140)					
Contracted Services	5800 5,215	-	5,215	-	
Food (Funct. 3700)					
Food Costs	4700 900	-	900	-	
Administrative (Func.7191)					
Contracted Services -auditors	5800 5,700	-	5,700	-	
General Administration (Func.7200/7300)					
YUSD Oversight 1%	5800 8,459	(415)	8,044	-	
Business Services (3.5% of Rev)	5800 8,882	(436)	8,446	-	
Fiscal Services (Func. 9200)					
SPED-Costs	(683)	-	(683)	-	Non Payroll SPED Income Less Expenses To Date
Total Expense	821,989	(1,092)	820,897	141,356	\$4,510
Revenue Less Expenses	149,180		93,724	130,122	
Carryover from Prior Year	309,923		309,923		
Carryover as a Percentage of Total Expenses	37.7%		37.8%		
Ending Balance/Future Carryover	459,103		403,647		
Carryover as a Percentage of Total Expenses	55.9%		49.2%		
Net Income	149,180		93,724		
Net Income as a percentage of Total Revenue	15.4%		10.2%		
Extraordinary Items					
One-time Expenditures	-	-	-		
One-time Funding Income	-	(12,372)	(12,372)		
Total	-	(12,372)	(12,372)		
Net Rev. Adjusted for Extraordinary Items	149,180		81,352		
Adjusted Net Income as a percentage of Total Revenue	15.4%		8.9%		

Mountain Home School 2020-21 Financial Report As of 9/30/20

Category		Budget		Actual	Comments
		Adopted Budget (Annual)	Budget Adjustments (Annual)	Working Budget (Annual)	Actual Rev/Exp Year-to-date
Revenue					
State Aid Block Grant (LCFF)	8011	620,900	76,388	697,288	258,142
Education Protection Account "EPA" (LCFF)	8012	169,746	73,739	243,485	81,845
In Lieu Prop Tax (LCFF)	8096	959,202	(178,324)	780,878	297,506
Lottery	8560	42,048	(6,307)	35,741	-
Interest	8660	4,850	0	4,850	2,116
Mandate Block Grant	8550	3,058	(459)	2,599	-
One-time Funding LLMF	8550	0	26,850	26,850	26,851
State STRS Contribution on Behalf - Paper Trans	7690-8590	133,053	0	133,053	-
Low Performing Student Block Grant	7510-8590	0	0	0	-
Other Local Revenue	8699	38,000	(36,000)	2,000	394
SPED Revenue (6500)	8792	57,166	(8,575)	48,591	11,955
Total Revenue		2,028,023	(52,688)	1,975,335	678,809
Expense					
		(Annual)	(Annual)	(Annual)	Year-to-date
Salaries (Certificated and Classified)		928,734	-	928,734	200,085
Benefits (All Combined)		442,628	-	442,628	73,210
Total Salary & Benefits		1,371,362	0	1,371,362	273,295
Instructional (Func.1000)	Object Code				
Textbooks and Core Curricula	4100	11,831	-	11,831	2,364
Books and Ref Mat	4200	4,344	-	4,344	-
Instructional Supplies (>\$500)	4300	31,026	-	31,026	10,277
Instructional Equipment (\$500-\$4900)	4400	0	-	0	-
Travel & Conference	5200	500	-	500	-
Contracted Services	5800	39,246	-	39,246	17,427
Communications	5900	4,312	-	4,312	2,060
Equipment	6400	-	-	-	-
Building (Func. 8100)					
Supplies	4300	10,000	-	10,000	3,353
Equipment	4400	1,025	-	1,025	-
Utilities	5500	8,805	-	8,805	545
Rentals, Leases & Repairs	5600	0	-	0	-
Custodial/Site Expense	5800	0	2,063	2,063	2,063
Equipment	6400	0	-	0	-
Facilities Construct(Func. 8500)					
Site Improvement	6100	0	-	0	-
Building Improvements	6200	0	-	0	-
Administrative (Func. 2700)					
Admin. Supplies	4300	5,000	-	5,000	(50)
Admin. Equipment	4400	500	-	500	-
Travel & Conference	5200	3,420	-	3,420	612
Service Memberships/ Fees	5300	11,381	-	11,381	2,710
Insurance 7200	5400	5,925	-	5,925	-
Contracted Services	5800	2,951	-	2,951	2,840
Contracted Services-Business Svc Fees	5800	42,871	(578)	42,293	-
Communications	5900	4,673	-	4,673	1,284
Equipment	6400	-	-	-	-
Health Services (Func. 3120 &3140)					
Contracted Services	5800	17,962	-	17,962	-
Food (Func. 3700)					
Food Costs	4700	2,280	-	2,280	-
Administrative (Func.7191)					
Contracted Services -auditors	5800	14,440	-	14,440	6,876
General Administration (Func.7200/7300)					
YUSD Oversight 1%	5800	17,498	(236)	17,262	-
Business Services (3.5% of Rev)	5800	18,373	(248)	18,125	-
Fiscal Services (Func. 9200)					
Special Education		2,998	-	2,998	-
Total Expense		1,632,723	1,001	1,633,724	325,657
Revenue Less Expenses		395,300		341,611	353,152
Carryover from Prior Year		665,002		665,002	
Carryover as a Percentage of Total Expenses		40.7%		40.7%	
Ending Balance/Future Carryover		1,060,302		1,006,613	
Carryover as a Percentage of Total Expenses		64.9%		61.6%	
Net Income		395,300		341,611	
Net Income as a percentage of Total Revenue		19.5%		17.3%	
Extraordinary Items					
One-time Expenditures		-	-	-	
One-time Funding Income		-	(26,850)	(26,850)	
Total		-	(26,850)	(26,850)	
Net Income Adjusted for Extraordinary Items		395,300		314,761	
Adjusted Net Income as a percentage of Total Revenue		19.5%		15.9%	

Non Payroll SPED Income Less Expenses To Date
\$11,955

Endeavor Charter School 2020-21 Financial Report As of 9/30/20

Category		Budget			Actual	Comments
		Adopted Budget (Annual)	Budget Adjustments (Annual)	Working Budget (Annual)	Actual Rev/Exp Year-to-date	Revision Notes
Revenue						LCFF Calculator ADA of 233.7
State Aid Block Grant (LCFF)	8011	2,040,659	(605,344)	1,435,315	-	Actual Enrollment: 293
Education Protection Account "EPA" (LCFF)	8012	56,170	386,319	442,489	-	
In Lieu Prop Tax (LCFF)	8096	274,383	(41,110)	233,273	-	ECS Will not receive its own funding until February. 2021
Lottery	8560	0	41,102	41,102	-	
Interest	8660	0	0	0	-	
Mandate Block Grant	8550	0	2,989	2,989	-	
One-time Funding LLMF	8550	0	32,695	32,695	-	Learning Loss Mitigation Funding
State STRS Contribution on Behalf - Paper Trans	7690-8590	0	0	0	-	STRS On Behalf Entry
Low Performing Student Block Grant	7510-8590	0	0	0	-	
Other Local Revenue	8699	1,000	1,000	2,000	-	
SPED Revenue (6500)	8792	138,239	(30,413)	107,826	-	
Total Revenue		2,510,451	(212,762)	2,297,689	0	Total Revenue
Category		Budget			Actual	Comments
Expense		(Annual)	(Annual)	(Annual)	Year-to-date	
Salaries (Certificated and Classified)		1,268,247	-	1,268,247	215,392	
Benefits (All Combined)		425,224	-	425,224	78,986	
Total Salary & Benefits		1,693,471	0	1,693,471	294,379	
Instructional (Func.1000)	Object Code					
Textbooks and Core Curricula	4100	14,756	-	14,756	3,869	
Books and Ref Mat	4200	29,513	-	29,513	-	
Instructional Supplies (>\$500)	4300	41,402	-	41,402	24,351	
Instructional Equipment (\$500-\$4900)	4400	50,000	(50,000)	0	999	
Travel & Conference	5200	3,000	-	3,000	34	
Contracted Services	5800	49,541	-	49,541	15,744	
Communications	5900	7,019	-	7,019	510	
Equipment	6400	-	-	-	-	
Building (Func. 8100)						
Supplies	4300	8,605	-	8,605	2,961	
Equipment	4400	3,117	-	3,117	-	
Utilities	5500	15,577	-	15,577	5,093	
Rentals, Leases & Repairs	5600	136,200	-	136,200	45,400	
Custodial/Site Expense	5800	30,000	-	30,000	3,224	
Equipment	6400	0	-	0	-	
Facilities Construct(Func. 8500)						
Site Improvement	6100	0	-	0	-	
Building Improvements	6200	0	-	0	-	
Administrative (Func. 2700)						
Admin. Supplies	4300	4,000	-	4,000	1,835	
Admin. Equipment	4400	500	-	500	-	
Travel & Conference	5200	4,230	-	4,230	64	
Service Memberships/ Fees	5300	14,077	-	14,077	3,350	
Insurance 7200	5400	7,327	-	7,327	-	
Contracted Services	5800	3,650	-	3,650	5,522	
Contracted Services-Business Svc Fees	5800	58,095	(6,374)	51,721	-	
Communications	5900	6,835	-	6,835	1,317	
Equipment	6400	-	-	-	-	
Health Services (Func. 3120 &3140)						
Contracted Services	5800	5,631	-	5,631	-	
Food (Func. 3700)						
Food Costs	4700	2,820	-	2,820	-	
Administrative (Func.7191)						
Contracted Services -auditors	5800	17,860	-	17,860	-	
General Administration (Func.7200/7300)						
YUSD Oversight 1%	5800	23,712	(2,601)	21,111	-	
Business Services (3.5% of Rev)	5800	24,898	(2,732)	22,166	-	
Fiscal Services (Func. 9200)						
Special Education		55,773	-	55,773	-	Non Payroll SPED Income Less Expenses To Date
Total Expense		2,311,609	(61,707)	2,249,902	408,651	Total Expense
Revenue Less Expenses		198,842		47,787	(408,651)	
Carryover from Prior Year		-		-		
Carryover as a Percentage of Total Expenses		0.0%		0.0%		
Ending Balance/Future Carryover		198,842		47,787		
Carryover as a Percentage of Total Expenses		8.6%		2.1%		
Net Income		198,842		47,787		
Net Income as a percentage of Total Revenue		7.9%		2.1%		
Extraordinary Items						
One-time Expenditures		-	-	-		
One-time Funding Income		-	(32,695)	(32,695)		
Total		-	(32,695)	(32,695)		
Net Income Adjusted for Extraordinary Items		198,842		15,092		
Adjusted Net Income as a percentage of Total Revenue		7.9%		0.7%		

Western Sierra Charter Schools Combined 20-21 Financial Report As of 9/30/20

Category		Budget			Actual	Comments
		Adopted Budget	Budget Adjustments	Working Budget	Actual Rev/Exp	
Revenue		(Annual)	(Annual)	(Annual)	Year-to-date	
State Aid Block Grant	8011	2,973,959	(528,457)	2,445,502	356,429	
EPA	8012	359,739	501,810	861,549	141,275	
In Lieu Prop Tax	8096	1,633,252	(307,051)	1,326,201	397,676	
Lottery	8560	62,317	30,944	93,261	-	
Interest	8660	6,350	-	6,350	3,129	
Mandate Block Grant	8550	6,001	1,970	7,971	-	
One-time Funding	8550	-	71,917	71,917	30,402	
State STRS Contribution on Behalf - Paper Transacti	8590	195,816	-	195,816	-	
Low Performing Student Block Grant	8590	-	-	-	-	
Other Local Revenue	8699	55,000	(50,000)	5,000	4,911	
SPED Revenue (6500)	8792	217,209	(43,131)	174,078	16,465	
Total Revenue		5,509,643	(321,998)	5,187,645	950,287	Total Revenue
Category		Budget			Actual	Comments
Expenses		(Annual)	(Annual)	(Annual)	Year-to-date	
Salaries (Certificated and Classified)		2,682,438	-	2,682,438	506,377	
Benefits (All Combined)		1,098,251	-	1,098,251	185,111	STRS On Behalf Entry
Total Salary & Benefits		3,780,689	0	3,780,689	691,489	SPED Salary in SPED
Instructional (Func.1000)	Object Code					
Textbooks and Core Curricula	4100	32,575	-	32,575	7,682	
Books and Ref Mat	4200	35,345	-	35,345	-	
Instructional Supplies (>\$500)	4300	80,793	-	80,793	36,411	
Instructional Equipment (\$500-\$4900)	4400	50,000	(50,000)	-	999	
Travel & Conference	5200	4,000	-	4,000	56	
Contracted Services	5800	104,279	-	104,279	38,886	
Communications	5900	12,907	-	12,907	3,435	
Equipment	6400	0	-	-	-	
Building (Func. 8100)						
Supplies	4300	23,640	-	23,640	7,692	
Equipment	4400	4,617	-	4,617	-	
Utilities	5500	27,806	-	27,806	5,865	
Rentals, Leases & Repairs	5600	136,200	-	136,200	45,400	
Custodial/Site Expense	5800	30,000	2,839	32,839	6,064	
Equipment	6400	0	-	-	-	
Facilities Construct (Func. 8500)						
Site Improvement	6100	0	-	-	-	
Building Improvements	6200	0	-	-	-	
Administrative (Func. 2700)						
Admin. Supplies	4300	12,000	-	12,000	2,854	
Admin. Equipment	4400	1,500	-	1,500	-	
Travel & Conference	5200	9,000	-	9,000	686	
Service Memberships/ Fees	5300	29,951	-	29,951	8,640	
Insurance	5400	15,591	-	15,591	-	
Contracted Services	5800	7,766	-	7,766	9,483	
Contracted Services-Business Svcs	5800	121,690	(7,969)	113,721	-	
Communications	5900	13,254	-	13,254	3,145	
Equipment	6400	0	-	-	-	
Health Services (Func. 3140)						
Contracted Services	5800	28,808	-	28,808	-	
Food (Funct. 3700)						
Food Costs	4700	6,000	-	6,000	-	
Administrative (Func.7100)						
Contracted Services -auditors	5800	38,000	-	38,000	6,876	
General Administration (Func.7200/7300)						
YUSD Oversight 1%	5800	49,669	(3,252)	46,417	-	
Business Services (4.5% of Rev)	5800	52,153	(3,416)	48,737	-	
Fiscal Services (Func. 9200)						
Special Education	7141	58,088	-	58,088	-	Non Payroll SPED Income Less Expenses To Date
Total Expense		4,766,321	(61,798)	4,704,523	875,663	SPED Income Less Expenses To Date \$16,465
Revenue Less Expenses		743,322		483,122	\$ 74,624	
Carryover from Prior Year		974,925		974,925		
Carryover as a Percentage of Total Expenses		20.5%		20.7%		
Ending Balance/Future Carryover		1,718,247		1,458,047		
Carryover as a Percentage of Total Expenses		36.0%		31.0%		
Net Income		743,322		483,122		
Net Income as a percentage of Total Revenue		13.5%		9.3%		
Extraordinary Items						
One Time Expenditures		-	-	-		
One-time Funding Income		-	(71,917)	(71,917)		
Total		-	(71,917)	(71,917)		
Net Rev. Adjusted for Extraordinary Items		743,322		411,205		
Adjusted Net Income as a percentage of Adj. Total Revenue		13.5%		7.9%		